Transportation Planning Services

An Interlocal Agreement with the Broward Metropolitan Planning Organization

Commission Conference Meeting
October 15, 2019

Transportation & Mobility Background

- Transportation & Mobility consists of four divisions:
  - Airport – The Fort Lauderdale Executive Airport (FXE)
  - Business Center Operations
  - Parking Services
  - Transportation
- 126 Full-Time Equivalent positions
- 3 Major Operating Funds: Airport, Parking, General
- The Interlocal Agreement will transition select services from the Transportation Division to the Broward MPO

Broward MPO Background

- 33 Full-Time Employees
- $12 Million Operating Budget & $1.3 Billion Pass Through Annually
- The Broward MPO is a federally-mandated agency that is responsible for making policy on local transportation issues and deciding how to spend federal money on transportation projects within Broward County.
- 37 Board members with 2 City of Fort Lauderdale representatives: Mayor Trantalis, Vice-Mayor McKinzie

Agreement Overview

- Five-year agreement
- Three service segments
  - Initial Services
    - November 2019 – February 2020
  - Core Services
    - Annual routine services & deliverables
  - Optional Services
    - Special items requested by the City

Alignment of City Resources

MPO Expertise

MPO Regional Integration

MPO Structure

Fiscal Savings

Transportation Service Delivery

- Service Delivery will be divided into three groups:
  - Transportation Operations, Project Management, and Planning

TRANSPORTATION OPERATIONS

Transportation & Mobility

City staff focused on:

- Maintenance of Traffic
- Traffic Engineering
- Traffic Operations
- Developmental Review
- Parking Requirements

PROJECT MANAGEMENT

Public Works

City staff focused on:

- Implementing all infrastructure projects city wide
- Transportation projects will be added to the Public Works workflow structure

TRANSPORTATION PLANNING

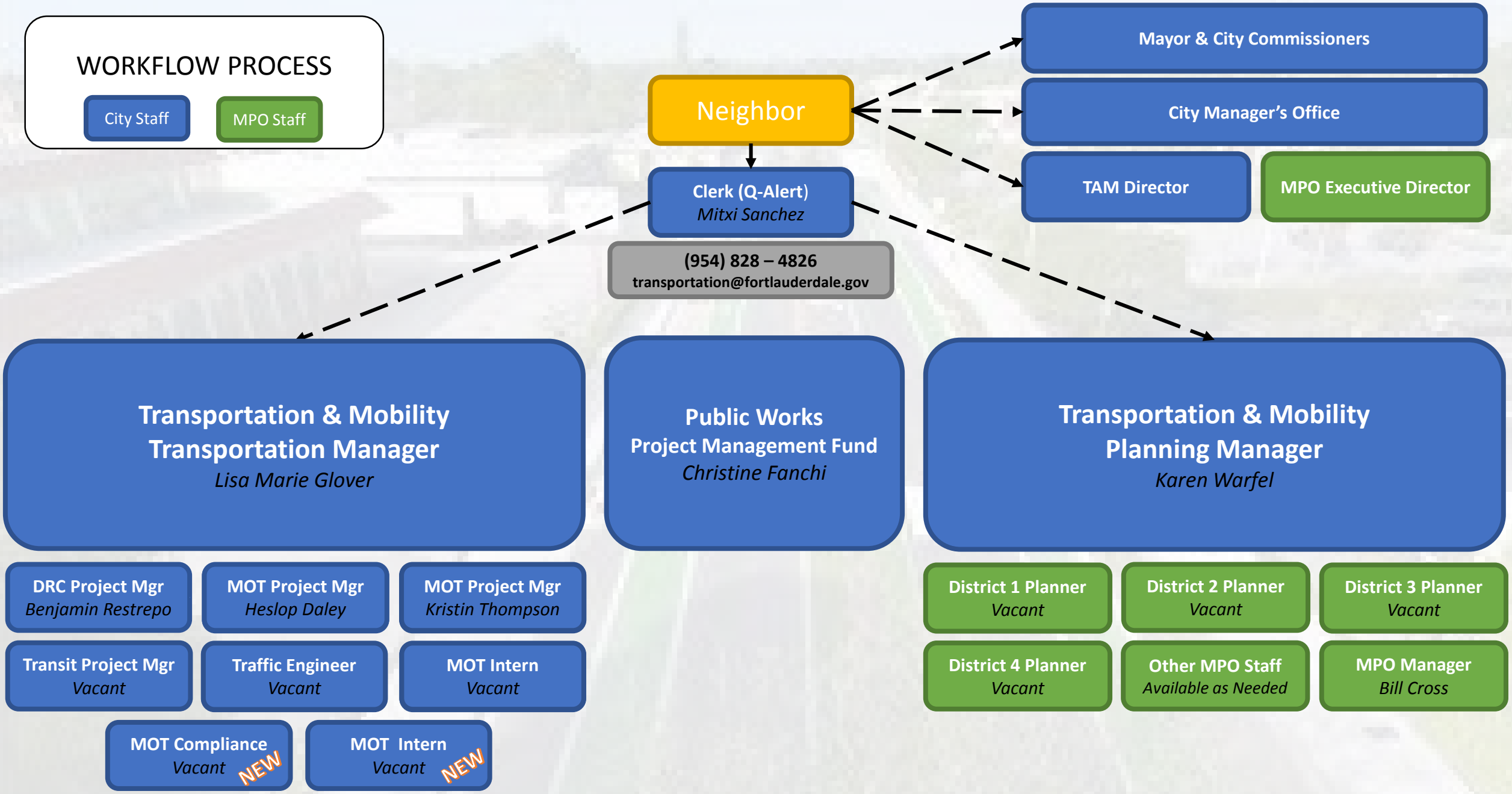
Transportation & Mobility / MPO

City staff focused on:

- Managing MPO agreement
- Prioritizing projects & Scope
- Neighborhood Liaison

Broward MPO staff focused on:

- Planning project delivery
- Integration into Regional Plans


WORKFLOW PROCESS
City Staff
MPO Staff
Neighbor
Mayor & City Commissioners
City Manager's Office
TAM Director
MPO Executive Director
Clerk (Q-Alert)
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Transportation & Mobility
Transportation Manager
Lisa Marie Glover
Public Works
Project Management Fund
Christine Fanchi
Transportation & Mobility
Planning Manager
Karen Warfel
DRC Project Mgr
Benjamin Restrepo
MOT Project Mgr
Heslop Daley
MOT Project Mgr
Kristin Thompson
Transit Project Mgr
Vacant
Traffic Engineer
Vacant
MOT Intern
Vacant
MOT Compliance
Vacant
NEW
MOT Intern
Vacant
NEW
District 1 Planner
Vacant
District 2 Planner
Vacant
District 3 Planner
Vacant
District 4 Planner
Vacant
Other MPO Staff
Available as Needed
MPO Manager
Bill Cross

Transportation Division Staff Impact

- Of the budgeted Transportation Division positions:
  - 8 current vacancies would be eliminated
  - 7 staff members would remain in the Transportation Division
  - 1 Administrative Assistant would report to Parking Services
  - 1 Engineering Design Manager would report to Public Works

Position	Employee	Focus Area	Future Department
T113 – Project Manager I	Kristin Thompson	Maintenance of Traffic	Transportation Division
T144 – Program Manager	Karen Warfel	Planning	Transportation Division
T146 – Engineering Design Mgr.	Christine Fanchi	Project Management	Public Works
T147 – Transportation Manager	Lisa Marie Glover	Administration	Transportation Division
T190 – Senior Administrative Assistant	Susan Akrivos-Capdeville	Administrative Support	Parking Services
T191 – Project Manager II	Heslop Daley	Maintenance of Traffic	Transportation Division
T193 – Planner II	Vacant as of 10/18/2019	Transit	Transportation Division
T207 – Project Manager II	Vacant as of 10/18/2019	Traffic Engineer	Transportation Division
T223 – Project Manager II	Benjamin Restrepo	Development Review	Transportation Division

Transportation Division Focus

- What will the Transportation Division do in-house?
  - Maintenance of Traffic
  - Traffic Operations
  - Transit – Sun Trolley Community Bus
  - Dockless Mobility Management
  - Transportation DRC & Parking Mitigation oversight
  - Prioritize planning projects
  - Neighborhood Liaison
  - Coordinate with Public Works Project Managers
  - Oversee MPO agreement

Overview of MPO ILA Requirements

- The Interlocal Agreement outlines nine fundamental tasks:
  - Task 1: Transportation Planning
  - Task 2: Project Management
  - Task 3: Public Outreach & Education
  - Task 4: Data Collection, GIS, and Mapping
  - Task 5: Transportation Priority Plan
  - Task 6: Grants
  - Task 7: Transit
  - Task 8: Other Transportation Planning
  - Task 9: Environmental Justice

MPO ILA Financial Impact – Full Year

Full Year Projected Financial Impact

General Fund Savings:	$945,000
Annual MPO Expense:	($550,000)
MOT Compliance Position (1):	($70,000)
MOT Intern Position (1):	($25,000)
Projected Annual Savings:	**$300,000**

Year One Notes:

Prorated Annual Amount (March 1 – September 30):	($321,000)
One-Time transitional cost paid to the MPO:	($225,000)
New Vehicle for MOT Compliance position:	($25,000)

Next Steps

- September 12, 2019 MPO Board Review (Approved 24-5)
- **October 15, 2019 City Commission Conference Presentation**
- November 5, 2019 City Commission Regular Agenda
- November 12, 2019 Weekly Transition Meetings Begin
- February 4, 2020 MPO Pre-transition Commission Update
- March 1, 2020 Core Service Transition to MPO
- June 2, 2020 MPO Post-transition Commission Update

Transition Plan

- Identify & prioritize project needs
- Assign staff for large projects
- Transportation / MPO weekly meetings:
  - Standard Operating Procedures
  - Information Technology integrations
  - Customer Service Processes
  - Project knowledge transfer

Questions?